

BY-LAWS De La Salle Association  
18 West Baltimore Pike  
Springfield, Delaware County, PA

**De La Salle Association HOUSE RULES**

1. All members must present travel card when requested.
2. Non-members may be served at the bar if a member purchases their beverages.
3. No abusive or profane language will be tolerated at any time on the premises.
4. Bartenders are not to be involved in political or other controversial discussions.
5. No children are permitted to be seated at the bar at any time nor are they allowed in the bar area after 10 pm.
6. Bathers must wear cover-ups and/or shirts in the bar area. Neither wet bathing suits nor bare feet are permitted at the bar or anywhere in the council home.
7. Minors are not allowed to partake of alcoholic beverages, even with parental consent.

Board of Directors  
De La Salle Home Association

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## **BY-LAWS OF THE DE LA SALLE HOME ASSOCIATION**

### **ARTICLE I: NAME**

Section 1. The name of this Association shall be the De La Salle Association.

### **ARTICLE II: PURPOSE**

Section 1. The purposes of this Association are to promote good fellowship through the mutual association of its members; to own, lease, construct, hold, buy, sell, mortgage, encumber, inherit, receive a deal in any manner with any real or personal property for the purposes of the Association; to raise money by lawful means for the purposes of the Association; and to do all other things which are not unlawful for the purpose of the Association.

### **ARTICLE III: MEMBERS**

Section 1. The members of this Association shall be of four classes, Active, Passive, Honorary, and Limited Associate,

(a) The Active class of members shall be composed of men who are members in good standing of the De La Salle Council 590, K of C, who have been or may hereafter be duly elected to membership in the said Association, and who shall subscribe to and purchase scrip, issued or to be issued by the officers of the Association, and who shall have paid a membership fee of \$1.00 per year. These members shall be classed as scrip holding members entitled to vote in this Association as hereinafter defined.

(b) The Passive class of members shall be composed of men who are members in good standing of the De La Salle Council 590, K of C, who have been or may hereafter be elected to membership in the said Association, and who shall have paid a membership fee of \$1.00 each year. These members shall be classified as dues paying members who are not entitled to vote or hold office in this Association but may enjoy all the facilities of the Association.

(c) The Honorary class of members shall be composed of men who are not members of the De La Salle Council 590, but because of their outstanding contribution to the community, to the charitable principles for which we stand, or other notable accomplishments, have been nominated by the Grand Knight of De La Salle Council 590 and the President of the De La Salle Association, and their nomination shall have been presented to a regular meeting of the Board of Management, they shall be declared members in good standing by a vote of 2/3 of the members present and voting, providing a quorum is present and voting.

(d) The Limited Associate Member class shall be open to the wives of members in good standing of De La Salle Council 590 and the widows of members who were in good standing at the time of their death. Members of this class shall be entitled to the use and enjoyment of the facilities of the Association only and shall not be entitled to attend meetings, vote, or hold office in the Association. Membership in this class is a privilege extended by the Association and may be denied or withdrawn at any time by the Association. The Limited Associate Member status shall be granted upon payment of a yearly membership fee to be determined by the Board of Directors of the Association.

Section 2. Any man, meeting the requirements of Article III, Section 1(a) and 1(b) above, may be elected to membership in the following manner. He shall be proposed by a member in good standing; shall sign any written applications as may be required by the membership committee; shall be elected by the majority of the member present at a regular meeting; shall read, sign, accept, and be bound by these By-Laws and the amendments thereto.

#### **ARTICLE IV: FUNDS**

Section 1. The funds of this Association shall be raised by the subscription of the members of this Association to scrip of the Association issued by the officers of the Association in amounts to be determined from time to time by the officers of the Association. Such scrip shall be issued in units valued at five dollars per unit. Each unit issued at five dollars (\$5.00) per unit shall be known and designated as one (1) share. Funds for this Association shall also be raised from time to time in all other lawful and legal manners as determined by the officers of this Association.

Section 2. All funds coming into and vested in the possession of this Association by gifts, bequest or otherwise shall be the sole and exclusive property of the Association. No member nor members shall have any proprietary interest in nor claim to nor title to any funds of the Association other than to redeem scrip as provided in Article IX, Section 2.

#### **ARTICLE V: OFFICERS**

Section 1. The officers of this Association shall consist of a President, Vice President, Secretary, Treasurer, and seven Directors, and together shall form a Board of Management. Nomination of officers shall take place at one meeting prior to the election of officers at the July meeting, and there shall not be any nominations at the election meeting excepting to any office that is open with no nominees due to declination of nominees. The installation of officers will be held at the July meeting. The officers shall hold office for a period of four (4) years, and the directors for a period of four (4) years. Four (4) directors are to be elected on odd numbered years and three (3) to be elected on each even numbered year. At all regular and special meetings of the Board of Management, five (5) members shall constitute a quorum.

Section 2. The Board of Management shall meet regularly on the third Thursday of February, June, July, and November, and the officers of the Association shall be the officers of the Board of Management. Regular Board of Management meetings shall be open to all Association members. Special meetings of the Board of Management shall be open to Board of Management only.

Section 3. In the event of the death, resignation, or for any other reason causing a vacancy in the office of the Board of Management, the remaining members shall have power to fill such vacancy until the next annual election. Such power shall be exercised by the President calling a special meeting of the Board of Management for the election of such successor. Such successor shall be elected by the majority vote of the members of the Board present at the said special meeting.

Section 4. Special meetings of the Board of Management may be called by the President at any time; upon the written request of five or more members of the Association, the President must call a special meeting for the object stated in the written request. No other business shall be transacted at such special meeting. It is not necessary that written notice be given of such special

meetings of the Board of Management where the only business to be transacted is the filling of a vacancy in the Board of Management.

Section 5. The Board of Management shall have control of all the affairs and property of the Association, and generally shall do and perform all acts necessary and proper for carrying on the business and purposes of the Association, except the matter of the sale or mortgaging of any real property which is owned by or shall hereafter be acquired by the Association. The power to sell the real property of the Association or to mortgage the real property of the Association shall be vested in the general membership alone, and such power shall be exercised in the manner prescribed by these By-Laws and amendments thereto.

Section 6. Any member who misses three (3) consecutive meetings of the Board of Management or who shall miss four (4) meetings of the Board of Management, including official special meetings, in one (1) year beginning with the August meeting (installation of Officers) and ending with the Monday in August preceding the third Tuesday in August of the following year, shall be automatically dropped from the Board and shall be replaced in accordance with the procedure set forth in Article V, Section 3 above.

Section 7. No member of the Board of Management will be permitted to open any bids for any work or material except at the regularly scheduled or a special meeting called for that purpose. Also, no board member may enter into or bind this Association in any contract or legal procedure without a majority vote of the Board of Management and Officers.

#### **ARTICLE VI: DUTIES OF OFFICERS**

Section 1. The President shall preside at all meetings of the Association and of the Board of Management; he shall sign all orders on the Treasurer and perform all duties appertaining to the office. He shall be ex-officio a member of all committees. The President shall be and is hereby authorized to spend the sum of not more than twenty-five (\$25.00) dollars for the purposes of the Association. The said sum may be expended at his sole discretion without the necessity of obtaining consent of the Board of Management.

Section 2. The Vice President, in the absence of the President, shall perform all the duties and have all the powers of the President. In the absence of the President and the Vice President, the Association or the Board of Management may elect a President Pro-Tem of any of their meetings.

Section 3. The Secretary of this Association shall keep correct minutes of all meetings of this Association and Board of Management. Two copies of minutes of all regular and special meetings shall be kept on the premises of the Association Home at all times. One (1) copy to be kept in the Home Association office and one (1) copy to be kept in safe box. The Secretary shall keep correct mailing lists of all members of this Association; shall answer and attend to all correspondence, subject to approval of the President; shall promptly present all communications to the Association having first submitted same to the President; shall notify the members of all committees of their appointment together with their charge; shall have custody of the seal of the Association; shall give the members written notices required by the By-Laws; shall copy reports in the minute book when directed to do so. All members of De La Salle Council 590, K of C, who are elected to membership in the Association, shall be sent by mail a Certificate of Scrip and a current set of Association By-Laws within ninety (90) days of date of membership. At the termination of his office he shall deliver

all books, papers and other properties in his charge belonging to the Association to his successor in office or whosoever the Association may appoint.

Section 4. The Treasurer of this Association shall receive all monies due this Association from any source whatsoever; he shall be required to give bond to the Association in the amount of \$5,000.00 for the faithful performance of his duties; he shall give all receipts or money on behalf of the Association; he shall open and supervise a bank account in the name of the Association in a reputable local bank; he shall pay all bills against the Association or vouchers signed by the President; he shall keep a correct account under their proper dates of all amounts and sources of money received and the amounts and purposes of all disbursements; he shall present at each meeting of the Board of Management and Association a statement of receipts and expenditures; he shall at such times as the President may direct present for examination all books, papers, vouchers and other documents or writings that may be necessary to do a proper audit of his accounts. Whenever the Treasurer retires from office, he shall immediately deliver all books, papers, and other property in his charge belonging to the Association to his successor in office or whomsoever the Association shall appoint; he shall present an annual report to the general membership at the termination of his office.

Section 5. A steward shall be selected by majority vote of the Board of Management. Applicants for steward must submit formal written request for appointment to the position. The steward's duties shall be those assigned to him by the Board of Management.

Section 6. Compensation for the President, Treasurer, and Secretary shall be set by the Board of Directors and all other professional compensation shall be set by the Board of Management.

#### **ARTICLE VII: AUDITING COMMITTEE**

Section 1. The President shall appoint an auditing committee of the members of the Association prior to the annual meeting of the Association for the purpose of examining the books and statements of the officers and the Board of Management. The President may in his discretion at any time appoint, hire or retain independent auditors or accountants or other persons not members of the Association to audit the books and statements of the officers and the Board of Management. The President may appoint auditors whenever in his sole discretion such audit is necessary.

#### **ARTICLE VIII: ELECTIONS AND MANNER OF CONDUCTING**

Section 1. The annual election held by this Association shall be by secret ballot. Each Association member who has been a member for at least ninety (90) days prior to date of election of the officers of the Association shall be entitled to one vote irrespective of the number of shares held in his name. In all cases of election to any office in this Association a majority of all votes cast shall be necessary to elect; except that where several of equal degree are to be chosen as Director Trustees, etc. a majority shall not be necessary, but all shall be voted for on one ballot and those receiving the highest number of votes shall be declared elected in order of the number of votes received and the number of offices to be filled.

Section 2. All elections held by this Association shall be by secret ballot. Each Association member shall be entitled to one vote irrespective of the number of shares held in his name. Each ballot, to be valid, may vote for any number

of the offices to be filled, such as, if five (5) members are to be elected, a member may vote for any number up to five (5).

#### **ARTICLE IX: SCRIP**

Section 1. For the purpose of acquiring sufficient funds for the purchase, building, maintaining, improving and operation of the Association and its property and functions, the officers shall issue scrip which will be regarded as the evidence of indebtedness of the Association for any money advanced by members to said Association.

Section 2. In the event of the death, resignation, suspension, expulsion or if any member is separated from De La Salle Council, 590, K of C, for any reason whatsoever, then the said stock must be surrendered to the Association and upon demand will be redeemed by the Association at five dollars (\$5.00) per unit of scrip. In the event of the death of a member, his claim represented in the scrip held by him will be paid only to his legal representative or widow when legally qualified to receive the same. Formal approval of redemption must be made by a majority vote of the Board of Management and officers.

Section 3. The scrip issued to any member may not be transferred to any person not a member in good standing of the De LaSalle Council 590, K of C. Any attempt to transfer such share or shares to a non-member or to a member not in good standing of the De LaSalle Council 590, K of C, shall result in the cancellation of the shares and a forfeiture of all sums payable upon the redemption of the shares. The said scrip shall not be transferable to a member of the Council in good standing or to another member of the Association without the written consent of the Board of Management, or the majority thereof, first being had and obtained.

Section 4. No member may hold scrip in excess of 100 shares (\$500.00). In addition, as regards voting rights outlined in Article X below, no member may vote in excess of one share (\$5.00). Shares held by any member in excess of one share (\$5.00) must be considered as non-voting shares.

#### **ARTICLE X: RIGHT TO SELL OR MORTGAGE**

Section 1. The right to sell or mortgage any real estate that is owned or may be hereinafter acquired by this Association shall be vested in the general membership of the Association at a special meeting called for this purpose, notice of such meeting being sent to each member in the manner and form hereinafter provided. At such meetings, no other business can be transacted.

Section 2. Whenever the membership considers selling or mortgaging the real estate, each member shall be entitled to cast one vote irrespective of the number of shares of scrip (value \$5.00) owned by him, said vote to be cast either in person or by his written proxy.

#### **ARTICLE XI: AMENDMENTS**

Section 1. This Article shall be inoperative unless it shall have been ratified as an amendment to the By-Laws after the proposal is submitted in writing and has been signed by five (5) Active Class members at a stated meeting of the Board of Management and notice of the same be published in the next issue of the 590 News. Action will be taken at the next Association meeting following

the month of publication. A two-thirds majority of those pre-sent will be necessary for the adoption of any amendment

#### **ARTICLE XII: VIOLATION OF ASSOCIATION HOUSE RULES**

Section 1. Any member of this Association or guest who is indicated in violation of the Association House Rules with written notice to the Board of Management will be subject to the following process.

Section 2. The Board of Management will review the complaint for disposition and may refer the matter to the House Committee.

Section 3. If/when the House Committee receives the complaint they will conduct an investigation into the incident.

Section 4. All parties and witnesses will be given the right to be interviewed by the House Committee and a recommendation for action will be presented to the Board of Management.

Section 5. The Board of Management will consider the House Committee's recommendation and any disciplinary action will require a majority vote from the Board of Management.

Section 6. Any member, whether passive or active, who is suspended or expelled for any reason has the right to request the Board of Management for an appeal of the decision. The Board may either appoint an Appeal Committee or the Board as a whole could hear the appeal. In either case, this decision will be mutually binding.

#### **AMENDMENTS**

On 07/17/08 - Article V: Officers, Section 1 was "nine" directors.

On 07/17/08 - Article V: Officers, Section 1 was "Five directors are to be elected on odd numbered years and four to be elected on each even numbered year. At all regular and special meetings of the Board of Management, seven (7) members shall constitute a quorum."

On 05/16/13 - Article V: Officers, Section 1 was "Nomination of officers shall take place at two / successive meetings"

On 05/16/13 - Article V: Officers, Section 1 was "The installation of officers will be held at the August meeting."

On 05/16/13 - Article V: Officers, Section 1 was "The officers shall hold office for a period of one (1) year, and the directors for a period of two (2) years."

On 05/16/13 - Article V: Officers, Section 2 was "The Board of Management shall meet regularly on the third Tuesday of each month"

On 05/16/13 - Article VI: Duties of Officers, Added Section 6